

Onderzoeksraad voor de Veiligheid
attn. Prof. Mr. Dr. E.R. Muller
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THE NETHERLANDS

Stuknummer OVV: 13001401	DE ONDERZOEKSRaad VOOR VEILIGHEID
Dossiercode:	
Registratiedatum: 19 DEC 2013	
In behandeling bij:	
Naam:	Afdoening:



Our ref.: JHM/mvl.039

Your ref.: -

Bergen, 17 December 2013

Dear Mr. Muller,

In June 2013 the Dutch Safety Board ("DSB") issued its report "Safety at Odfjell Terminals Rotterdam in the period 2000 – 2012".

In this report the DSB made certain specific recommendations for the Supervisory Board responsible for Odfjell Terminals Rotterdam B.V. ("OTR").

The following recommendations were made:

- 1) The Supervisory Board should define clear safety objectives and tasks for OTR's management team.
- 2) The Supervisory Board should structurally assess OTR's management team performance with regard to Safety.
- 3) The Supervisory Board should ensure that safety incidents are immediately reported by management of OTR.
- 4) The Supervisory Board should assess the reported safety incidents.

Hereby we would like to inform you of the follow-up given to the recommendations made.

1) Ambitious but realistic QHSE (Quality, Health, Safety and Environment) goals and plans will be defined yearly and approved by the Supervisory Board. The goals and plans for 2014 are already defined and approved by the Supervisory Board and comprise the following:

- A goal for Lost Time Injury Rate (LTIR), which is set at 0.3 for 2014 (The LTIR YTD 2013 is 0.35)
- Start reporting on Total Recordable Incidents
- Reduce the number of spills with 50% compared to 2013 (Number of spills YTD 2013 is 141)
- A completion rate of 100% for the inspection and tests of safety critical equipment
- Start reporting on Process Safety Incidents
- Review of Railcar operations
- Performing self-assessments regarding Safety & Health and Process Safety



Also the Managing Director of OTR has set up clear management expectations for his organization, which have been signed by all members of the OTR management team.

- 2) On a monthly basis the performance regarding the QHSE goals and plans will be monitored and reported to the Supervisory Board. Also QHSE performance has been made part of the incentive program of Odfjell's managers and management team.
- 3) All safety incidents are immediately reported by OTR and the RCA (Root Cause Analyses), if applicable, are submitted to the Supervisory Board for review. Since the issuance of the DSB report OTR submitted 2 RCA's to the Supervisory Board. One was related to the storage of K1 product in a K3 storage tank (PID) and the other was related to a railcar that was pushed through a fender. At least 5 Learning Experience Reports (LER's) were made by local terminals and shared within the Odfjell Terminals organization, including OTR.
- 4) At every Supervisory Board meeting QHSE is the first item on the Agenda. The QHSE performance of the terminals, including OTR, is actively reviewed and the RCA's of incidents that happened since the last meeting are presented, reviewed and discussed. If necessary additional investigation is requested and the actions taken are evaluated and validated to avoid re-occurrence.

Documentation regarding the follow-up on the recommendations as described above is available (i.e. the QHSE Goals and Year Plan 2014 as well as the minutes of meeting of Supervisory Board) and can be made available on request.

We are confident that we have addressed and will continue to address your recommendations adequately and are available should you have any questions or comments.

Yours sincerely,
on behalf of the Supervisory Board responsible for Odfjell Terminals (Rotterdam) B.V.

J.A. Hammer
Chairman
Supervisory Board Odfjell Terminals AS